

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, August 9, 2017

Present: Daniel R. Lee, Chairman
Daniel F. Moriarty, Vice-Chairman
Richard B. McGaughey, Associate

Absent: Kevin J. Sheehan, Clerk
Matthew V. Moore, Associate

In attendance: Timothy J. Gordon, Town Administrator
Stephan Hooke, Communications Director
William J. Smith, Chief of Police
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Lee, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and opened with the Pledge of Allegiance.

MINUTES:

MOTION: Made and seconded, that the Board of Selectmen accept the regular session minutes of Monday, June 5, 2017, as printed

VOTE: 3:0

MOTION: Made and seconded, that the Board of Selectmen accept the minutes of the regular session of Wednesday, June 14, 2017, as printed

VOTE: 3:0

MOTION: By Mr. McGaughey, second by Mr. Moriarty, that the Board of Selectmen accept the minutes of the executive session of Wednesday, June 14, 2017, as printed

VOTE: 3:0

CITIZEN CONCERNS:

Four residents of East Shore & North Shore Roads, spoke in opposition to the cutting of trees and brush along the North Shore Road side of Lake Holbrook. The nephew of the gentleman clearing the area supported the work of his uncle. Chairman Lee asked that the Conservation Commission discuss the matter at an upcoming meeting, and that Mr. Gordon arrange a meeting to address the issue.

It was announced that:

- There will be a Bulky Items/White Goods collection the week of August 28th
- Jack Hoell, the Assistant Treasurer, has resigned effective August 15th
- Chief Smith notified the Board that Police Sergeant William Marble responded to a call from a resident who was in fear of a former boyfriend. The resident then contacted the Chief about how grateful she was for the professionalism and support she received from Sgt. Marble.

Mr. Gordon reported that:

- The ruling from the Mass. Dept. of Environmental Protection (DEP) on the site suitability of 3 Phillips Road for a transfer station is expected by August 11th.

*Holbrook Board of Selectmen
Minutes of the Regular Session
of August 9, 2017*

- The Town now owns the streetlights, and Braintree Electric Light Department (BELD) has an order for repair. Mr. George Woodbury is working on the design for the LED program, which will then go to the Metropolitan Area Planning Council.
- The Tri Town Water Board is preparing a presentation on the new water treatment plant for the three towns.
- Chief Smith and Retired Fire Chief O'Brien are helping to figure out what the Public Safety Building needs, so that an approximate cost can be determined.
- There is another meeting on the 16th about the Edgewood Park properties, and the land of low value process.
- The Moderator has asked how to disband the Regionalization Study Committee. The Board members present agreed that it is too early to disband the committee, because we do not know what the future holds after the new school opens next month. Mr. Gordon will find out what is needed to disband it and what is necessary to keep it.

Chief Smith introduced OFFICER CASEY SURPRENANT and explained that Officer Surprenant is the first Holbrook officer to graduate from SWAT School. It is a great honor for him and the Department. The Board of Selectmen presented Officer Surprenant with a Certificate of Achievement for qualifying and completing the Metro-LEC SWAT School.

Sara Stinson, Chairman of the HISTORICAL COMMISSION, introduced herself. She explained that the Commission will be changing to night meetings and will be applying for grants in the future. She discussed a plane crash that happened in Holbrook 50 years ago this October 4th. The pilot had taken off from South Weymouth Air Station and encountered mechanical problems. He made a decision not to crash into the Kennedy School and the trailer park, but was too low to utilize his parachute and was killed. The Commission would like to place a marker of some sort at the intersection of Pond and Sycamore Streets, and name the square after him, LIEUTENANT WALTER R. HEINS, UNITED STATES NAVY. Mrs. Stinson will get an estimate of the cost and determine what should be written on a plaque.

Chief Smith explained a couple of amendments to be made to an agreement with the POLICE UNION, originally voted on June 21, 2017.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen approve amending the Memorandum of Agreement between the Town of Holbrook and the New England Police Benevolent Association, Local 88, originally voted on June 21, 2017, by striking the word "stipend" in clauses 4 and 6 under "Amendment to Article #14: Salaries", and replacing it with the word "increase", and by amending section 6a under "New Article: Animal Control Officer", by changing "37.5 hours a week" to "35 hours a week", and execute the amended agreement

VOTE: 3:0

The Board considered a request to upgrade a Principal Clerk's position in the Inspectional Services Department to an Administrative Assistant's position in the Clerical Union. This request has been approved by the CLERICAL UNION.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen execute a Memorandum of Agreement by and between the Town of Holbrook and the International

Union of Public Employees, Local 151, in order that the full-time Principal Clerk position for Inspectional Services (Grade 1) be upgraded and renamed to Administrative Assistant (Grade 3) for Inspectional Services, effective July 1, 2017

VOTE: 2:0:1 (Mr. Lee abstained)

Ambulance Abatements, requested by Chief McFadden, were considered.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen grant the Ambulance Abatements for the Quarter of April 1, 2017 through June 30, 2017, totaling Two Hundred Fifty-Three Thousand One Hundred Fifty-Six Dollars and four cents (\$253,156.04), as recommended by Chief McFadden

VOTE: 3:0

Issuing a Request for Proposals (RFP) for the purchase of the former SOUTH SCHOOL and JOHN F. KENNEDY SCHOOL was discussed. The School Committee voted to turn over the former South School to the Town in May 2017. The RFP would be open until October for proposals. Discussion took place about including the purchase of the former JFK School before the School Committee turns it over. Mr. Gordon will consult with legal counsel about including the JFK before the Town has control of it.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen authorize the Town Administrator to issue a Request for Proposals (RFP) for the Purchase of Town Owned Real Estate, known as the former South School, located at 719 South Franklin Street, and the former John F. Kennedy School, located on Plymouth Street, as presented

VOTE: 3:0

Three applications were received to fill the part-time VETERANS' AGENT'S position. Mr. Gordon recommended Mr. Hanh Nguyen. Mr. Nguyen was present, introduced himself, explained that he can work Tuesday evenings from 5:00 – 7:00, and Wednesday & Thursday from 8:00 – 10:00 am, in addition to a couple of hours on the Selectmen's meeting nights.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen appoint Mr. Hanh Nguyen to fill the vacant part-time Veterans' Agent's position for the Town of Holbrook

VOTE: 3:0

Mr. Gordon explained that there is an issue with the collection of both property TAXES and WATER AND SEWER FEES. He recommended that all receivables be placed into tax title as soon as possible, which increases the avenues for collection. Outstanding water and sewer bills can be added on to the customer's tax bill. There is a water shutoff policy in the by-laws that could be utilized. A proposal for a water rate study will be considered at the next meeting.

Mr. Gordon recommended that a SPECIAL TOWN MEETING be scheduled on November 13th or 14th. A vote is needed from the Town about funding the renovation project at Blue Hills Regional. The revised zoning by-laws will also be on that warrant. Free cash should be certified at that time. The date will be set at an upcoming meeting.

*Holbrook Board of Selectmen
Minutes of the Regular Session
of August 9, 2017*

Previously, a contract with ENVIRONMENTAL PARTNERS was voted that authorized them to study the distribution flow within the Town of Holbrook. The contract before the Board now puts the studies of the three towns in Tri Town Water together, so that the flow of the three towns can be studied together. Holbrook's share of the fee for this study is \$13,500.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to authorize the Chairman to sign a contract on behalf of the Town of Holbrook for the Tri Town Water Board Hydraulic Modeling Services performed by Environmental Services

VOTE: 3:0

Superintendent Ecord, Chief Smith, Director Hooke, Treasurer/Collector Digirolamo, and COA Coordinator Brennan provided UPDATES on their departments. An area where the public can exchange items with people they do not know is now available in the Police Station parking area. A grant for insurance for K9 Charlie has been received. A \$2,000 grant for the Car Seat program has been received. Next Gen Wireless Direct, the upgraded dispatch service, will, in a few weeks, begin connecting cell phone residents from Norfolk County directly with Holbrook dispatch when they dial 9-1-1. Residents of Holbrook and Avon can participate in a shredding day, sponsored by the Norfolk County Sheriff's Department, on September 26th, from 10 am – 1 pm, at the Council on Aging. Brookville Bible Church was thanked for the work they have done to improve the appearance of the Council on Aging grounds.

Jim Lampke, Esq., Lampke & Lampke, Special Counsel, was present to discuss the updated agreement made recently with the NORFOLK COUNTY AGRICULTURAL SCHOOL. The Agricultural School has now signed the agreement.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen approve and ratify the settlement agreement between the Town of Holbrook and the Board of Trustees of the Norfolk County Agricultural High School, as presented by Special Legal Counsel

VOTE: 3:0

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen authorize Special Legal Counsel to enter into an agreement for judgment in accordance with the settlement agreement, and with the approval of the Town Administrator, take any further steps to necessary to conclude this matter

VOTE: 3:0

ADJOURN:

MOTION: Made and seconded, to adjourn to executive session to discuss strategy as it related to litigation, and to discuss strategy and/or conduct collective bargaining with Union employees (Clerical & Public Works), and to discuss strategy or conduct contract negotiations with non-union personnel (Town Administrator), and return to open session

ROLL CALL VOTE: Mr. Moriarty – Yes
Mr. McGaughey – Yes
Mr. Lee – Yes

*Holbrook Board of Selectmen
Minutes of the Regular Session
of August 9, 2017*

OPEN SESSION:

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to close the meeting

VOTE: 2:0

Kevin J. Sheehan, Clerk

Documents:

Minutes

Chief's letter re: Sgt. Marble

MOA with Police Union

MOA with Clerical Union

Ambulance Abatements

RFP for South School

Hydraulic Modeling contract